## HREC Notification Checklist

### Additional Satellite Site Joining a Teletrial

Use this checklist to support submission to your reviewing HREC via their usual means to consider adding Satellite Site(s) to your Teletrial. This is an example; please consult your state RCCC for state-specific requirements.

|  |  |
| --- | --- |
| **HREC Reference Number:** |  |
| **Trial Name:** |  |
| **Primary Site Name:** |  |
| **New Satellite Site Name:** |  |
| **Associate Investigator at Satellite Site:** |  |
| **Is it anticipated that this site is more likely than not to recruit participants of Aboriginal and Torres Strait Islander descent?**  (Evidence of community consultation or other supporting evidence as required may be requested by the reviewing HREC) | Yes / No / Unknown (please provide further detail on why this is unknown at time of submission) |

Supporting documents to be included with this submission:

* CV for Satellite Site Associate Investigator
* GCP Certificate for Satellite Site Associate Investigator
* Evidence of Sponsor agreement for the inclusion of this Satellite Site
* Evidence of Primary Sites agreement to supervise this Satellite Site